

Founded in 2013, we are Switzerland's oldest, regulated, professional company for crypto-financial services. We played a crucial role in the development of the crypto valley and the overall Swiss blockchain ecosystem. Most of all, we continue to strive forward in delivering cutting-edge solutions for our clients.

Assistant Relationship Manager

What will you be working with?

- Support the Relationship Managers to onboard new clients
- Correspondence and answering brokerage client inquiries
- Handling, registration and booking of brokerage trades
- Supporting the team in different administrative tasks
- Online Trading Platform management
- Various project support

Here is our wish list for what you can do already

- Commercial apprenticeship or higher education
- Basic understanding of Crypto and financial business is desired
- Very good communication skills and experience in direct client contact
- Dedicated and responsible personality with strong team-player attitude
- Ability to work independently and to stay calm in hectic situations
- Flexible personality, which likes to work on weekends
- Fluency in German, Swiss German and English; French and other languages are an advantage

Are you looking for an exciting and challenging job in a dynamic and international environment where you will play a very important role in the success of the company? And is the opportunity to work with leading organizations within the space of Crypto Finance as well as the opportunity to shape your role and tasks driven by your interests appealing to you?

Note that for this position only direct applications will be considered with a valid working permit for Switzerland

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